



Student Affidavit Form

In order to reissue a check, please complete this form. It must be signed by a notary public and returned to the following address, if not completed within the Treasurer's Office: Arkansas State University – Treasurer's Office, P.O Box 2640, State University, AR 72467.

Please note, checks will not be reissued until 14 business days after initial issuance. The internal reissuing process time can take up to 10 business days (in addition to the 14 business days hold period).

All fields are required. Forms missing information will not be processed.

Check

Direct Deposit

Parent Plus Loan

First Name Middle Name Last Name

ASU ID Driver's License or Alternate #

ASU Email Address Billing Address

City State Zip Code Phone #

\*Please provide an alternate identification number ID, such as your Passport or I-94 number, you do not have a driver's license.

This is to certify that I did not cash nor receive any of the proceeds from the check identified below. Further, I did not authorize anyone else to cash this check for me.

Check Date Amount

\*The Check Date and Amount are required. Forms will not be processed if left blank. To verify the date/amount go to myBill or contact the Treasurer's Office.

Student Signature Date

If this payment is for a Parent Plus Loan, the parent must sign in addition to the student:

Parent Signature Date

Subscribed and sworn before me on this date:

Notary Public Signature

PLACE STAMP HERE